

APPLICATION FOR PERMIT
NON-EXEMPT WELLS
Classification 1

A NON-EXEMPT WELL, CLASSIFICATION 1, is a well that satisfies the following conditions:

A water well used for **domestic purposes or for watering livestock or poultry** that is drilled, equipped or completed so that it is incapable of producing more than 25,000 gallons per day, and is located on a tract of land consisting of less than 10 acres and great than or equal to 2 acres as of March 1, 2004.

Any water well used for other purposes or that is capable of producing more than 25,000 gallons per day, is a Non-Exempt Well, Classification 2. Applicant must complete a different form—*Application for Permit, Non-Exempt Wells, Classification 2*.

Check one of the following:

☐ COMBINATION DRILLING / OPERATING PERMIT

(Complete Sections all sections)

___ New Well

___ Replacement Well

☐ PERMIT AMENDMENT

___ Modify Drilling Permit

(Complete Sections 1, 2, 3, 4 & 6)

___ Modify Operating Permit

(Complete Sections 1, 5 & 6)

___ Change in Well Ownership

(Complete Sections 1 & 6)

___ Other

Explain: _____

**** Per Rule District Rule 9.3** and State Law TDLR all *State of Texas Well Reports* are due to the District within 60 days of well completion.

***** NEW Per District Rule 9.3.3** at completion of all wells Water Quality Assessment is required by the Pump Installer and/or Well Driller. District Staff will provide screen test, sample bottles, and coordinate with Pump Installer or Driller to retrieve the sample within 45 days of the well completion. Temporary pump to purge the well is required should the well not have pump permanently installed in first 45 days

See **Permit Terms, Spacing/Acreage Requirements, and Notice Requirements** on the back side of this form.

1. Owner Information

Note: If well owner is different from property owner, provide documentation from property owner authorizing well construction and operation.

Well Owner: _____ Telephone No.: _____

Address: _____
(Street or P.O. Box) (City) (State) (Zip Code)

Contact Person (if other than owner): _____ Telephone No.: _____

If ownership of well has changed, name of previous owner _____ State Well No. _____

2. Property Location and Proposed Well Location

Owner of property (if different from well owner): _____

Property is located _____ miles _____ of _____ on _____
(Number) (N, S, E, W) (Nearest City or Town) (Name of Road)

Acreage: _____ Bell CAD Property ID#: _____ Latitude: _____ Longitude: _____

3. Well Description

a. Proposed use of well and estimated amount of water to be used for each purpose:

_____ *Domestic; _____ Livestock; _____ Poultry.

*Total number of houses to be serviced by the well _____.

b. Estimated distance from nearest:

_____ N / S Property Line; _____ E / W Property Line; _____ Existing Septic Leach Field;
_____ River, Stream or Lake; _____ Existing Water Well; _____ Livestock Enclosure;
_____ Other Source of Contamination (cemetery, pesticide mixing/loading, petroleum storage tank, etc.

c. Estimated rate of withdrawal _____

d. Is property subject to flooding: Yes / No

e. Is there another well on the property? Yes / No
If yes, how many wells? _____

f. Is the well part of a multi-well aggregate system? Yes / No
List State Well No.: _____

g. Attach the following:

- tax plat map indicating the location of the proposed well or the existing well to be modified, the subject property, and adjacent owners' physical addresses and mailing addresses. (BellCAD maps are sufficient if current and accurate)
- Indicate the location of the proposed well or the existing well to be modified with a circle and dot, and the distance to the well from property lines.

NOTE: If this is a replacement well, indicate location of well that is being replaced and distance from the proposed well. **Abandoned well must be properly capped or plugged in accordance with state law and the rules of the District.**

Required: Pump Installer / Well Driller Information (Required by Law)

Name: _____	TDLR Pump Installer License Number: _____
Address: _____ (Street or P.O. Box)	TDLR Well Drillers License Number: _____
_____	Comments/notes _____
_____	_____
(City) (State) (Zip Code)	
_____	_____
(Phone #) (Fax #) (E-mail address)	

4. Completion Information

Provide the following information to the extent known and available at the time of application.
NOTE: Provide the complete driller’s log and any mechanical log, or chemical analysis, within 60 days of completion of well. Well must be drilled within 30 feet of the location specified and not closer to any existing well or authorized well site than the District’s minimum spacing rule requires.

If amending existing permit, explain requested amendment and reason for amendment: _____

Latitude: _____ **N**; **Longitude:** _____ **W**; **Elevation:** _____ feet (ft) above msl.

Completion Date: _____; **Driller:** _____; **License No.:** _____.

Total Depth of Well: _____ ft; Borehole Diameter (Dia) _____ inches (in) from _____ to _____; Dia. (2) _____ in. from _____ to _____.

Casing: Material _____; Inside Diameter (ID) _____ inches (in); Welded / Threaded / Bell Joint; Depth _____ ft.

Screen: Yes/No; Screen Type _____; Screen Dia. _____ in from _____ to _____ ft; Packing Yes/No; Type _____

Pump Type: Submersible _____; Other _____ . **Power:** Electric _____; Other _____

Pump: Horsepower Rating _____; Diameter _____ in; Depth: _____ ft; Discharge Rate: _____ gpm;

Column Pipe ID: _____ in; Discharge Pipe ID: _____ in.

Water Level: _____ ft; Measured from _____ ft above ground level (GL); Date _____

Pumping Level _____ ft; Measured from _____ ft above GL; after pumping _____ hours/minutes; Date _____

Water Bearing Formation: _____; **Water Quality Analysis?** Yes / No Date: _____

5. Annual Production

NOTE: If requesting operating permits or permit renewals for multiple wells, please attach a separate sheet with the information requested below for each well.

Current permitted annual production: _____ Requested increase/decrease: _____

Include statement/documentation explaining requested production: _____

Number of contiguous acres owned or leased on which water is to be produced: _____ acres

Total annual production requested: _____ acre-feet or _____ gallons

(Note: 1 acre-foot = 325,851 gallons)

6. Certification

I hereby certify that the information contained herein is true and correct to the best of my knowledge and belief. I certify to abide by the terms of the District Rules, the District Management Plan, and orders of the Board of Directors. I agree to comply with all District well plugging and capping guidelines as stated in the District Rules.

Owner Signature _____	Date _____
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PERMIT TERMS: *Drilling Permits*—effective for **365 days** from the date the permit application is approved by the Board. *Combination Drilling / Operating Permits*—effective until the end of the calendar year in which it is issued. Permits may be renewed by the General Manager, subject to any changes necessary under proportional adjustment regulations, District Rules, or the District Management Plan.

SPACING/ACREAGE REQUIREMENTS: Refer to District Rules, Section 9.5. For a well with a column pipe size of 2” or less, a minimum tract size of 2 acres is required, with a 100’ setback from other well sites, and a 50’ setback from property lines. Acreage and setbacks increase with larger column pipe size.

NOTICE REQUIREMENTS: Permit applicants must provide notice of filing as follows: 1) publication in a newspaper of general circulation in the District; and 2) certified mail, return receipt requested, to all adjacent property owners and owners of wells located within ¼ mile radius of the existing well or proposed well that is the subject of the application. The District will provide the appropriate forms for notification. Applicant must provide 1) proof of publication of public notice; and 2) proof of receipt by certified mail of the public notice to property owners as described above 12 days prior to the proposed public hearing date.



Summary of Permit Application Process

Refer to District rules 6.9.1 & 6.9.2—Requirements for All Permit Applications

(N1 Drilling/Combination Operating Permit)*

(N2 Drilling/Combination Operating Permit [37 acre feet or less])**

(N2 Drilling Permit [greater than 37 acre feet]***

(N2 Operating Permit [greater than 37 acre feet])****

1. Complete application form and pay applicable fee. (see below)
Declare the Well Driller / Pump Installer name, address, phone and TDLR License #.
If the proposed well lies within the City Limit of any City in Bell County, the well owner must provide necessary approval, if required by said City Ordinances before the application can go forward. Fees shown are for administrative review, technical review, and legal consultation on behalf of the Applicant and the District. Full payment of all fees is required before permit application is processed and issued.
2. All permit applicants must publish notice in a newspaper of general circulation in the District, and by certified mail, return receipt requested, to all property owners adjacent to the property on which the well will be located and to all well owners of existing registered or permitted wells that are located within a one-fourth (1/4) mile radius of the existing well or proposed well that is the subject of the application. District staff will provide the wording for the notice and a list of those property owners and addresses that are required to be contacted.
3. The applicant must provide the District with proof of publication of public notice and proof that notice was sent by certified mail to the property owners and well owners to whom notice is required. Proof must be received by staff at least 12 days prior to meeting date.
4. A public hearing of the permit application will be held by the Board. The Board may then take action to approve in whole or in part, disapprove, or continue the hearing to a later date.
5. If approved, the applicant is required to install a meter and provide monthly reporting forms of the amount of water used. If well is an N1 domestic, no metering or monthly reporting is required. N2 drilling and/or operating permits may have special provisions associated with well construction, installation of observation tubes and/or transducers for measurement of static water level measurements recorded and reported monthly.
6. The permit must be renewed annually at the end of the year. No Board action required unless requesting permit increase. No annual fees required.
7. Permit applications requesting 37 ac-ft/year or less may be processed as a combination drilling/operating permit (See following District Fee Schedule). If request is more than 37 ac-ft/year, per Rule 6.9.2(e) a hydrogeologic report is required and the permitting involves two separate steps....drilling permit first and then operating permit, submitted 30 days after completion of the well. Per Rule 9.3.3 Water Quality Assessment is required per requirements for sampling, testing, and reporting will be made available by the District Staff and District Field Technician.

***N1- NON-EXEMPT WELL, CLASSIFICATION 1, is a drilling/combination operating permit** for a well that satisfies the following: A water well used for domestic purposes or for watering livestock or poultry that is drilled, equipped or completed so that it is incapable of producing more than 25,000 gallons per day, and is located on a tract of land subdivided after March 1, 2004 consisting of less than 10 acres and larger than or equal to 2 acres.
(required fee of \$200 with application)

****N2 - NON-EXEMPT WELL, CLASSIFICATION 2, is a drilling/combination operating permit** for a well that satisfies the following:

- 1) A water well used for purposes other than domestic, livestock or poultry; or
- 2) A water well drilled, equipped or completed so that it is capable of producing more than 25,000 gals/day.
- 3) A water well that is permitted for 37 acre feet or less per year.
- 4) Application is accompanied by the required fee (\$1,000 <10 ac/ft/yr or \$3,500 if 10 to 37 ac/ft/yr)

*****N2- NON-EXEMPT WELL, CLASSIFICATION 2, is a drilling permit** for a well that satisfies the following:

- 1) A water well used for purposes other than domestic, livestock or poultry; and
- 2) A water well that is drilled, equipped or completed so that is capable of producing more than 25,000 gals/day.
- 3) A water well that the applicant has declared will pursue an operating permit greater than 37 acre feet per year.
- 4) A water well that a complete hydrogeologic report is prepared based on CUWCD guidelines in preparation for the operating permit application.
- 5) Application is accompanied with the required fee (\$5,000 >37 ac/ft/yr drilling permit).

******N2-NON-EXEMPT WELL, CLASSIFICATION 2, is an operating permit** for a well that satisfies the following:

- 1) A water well used for purposes other than domestic, livestock or poultry; and
- 2) A water well that is drilled, equipped or completed so that is capable of producing more than 25,000 gals/day.
- 3) A water well that the applicant has drilled per CUWCD approval and now is pursuing an operating permit greater than 37 acre feet per year.
- 4) A water well that has the complete hydrogeologic report prepared based on CUWCD guidelines in preparation for the operating permit application.
- 5) Application is accompanied with the required fee (\$5,000 >37 ac/ft/yr operating permit)